



E-Learning Plan

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Overview

Hello Cougars! The Garrison UFSD has developed this document as a guide into “Electronic” or E-Learning! This is an incredible opportunity to test the limits of our capacity as educators and learners. We are excited and confident that we will all successfully continue to provide an exceptional, high-quality education for our students.

Parents, as reflected in this guidance, we are recommending use of technology to share materials/knowledge, but without the expectation for students to be in front of screens for the entire instructional day. This is not representative of our highly-rigorous instructional practice, nor will it be present in our distance, e-learning assignments.

You will notice scheduled times designated in the “Schedule for E-Learning” below. This is time specifically for students to login to Google Classroom to access content, materials, and assignments via Google Classroom. Once their time is complete, they may continue classwork off-line, read, create, or enjoy activities posted by classroom and special area teachers in Art, Music, Physical Education, or Theater!

Please encourage your child/ren to interact and ask questions (comment and/or post) via Google Classroom. If this is not possible, please email your child’s teacher directly.

District Mission Statement

“The Garrison Union Free School District is dedicated to creating a mutually caring, respectful and stimulating environment. This will foster self-esteem and love of learning by empowering our children to excel academically, socially, creatively and physically.

The school district will develop evolving curricula and instructional methods to meet the needs of the children enabling them to experience success and to reach their full potential.

These goals are accomplished when the staff, parents, students and community work as partners to provide enriching educational experiences. Our ultimate objective is to challenge all students to become self-motivated, lifelong learners and contributing members of society.”

Goals for E-Learning

- Continue to adapt teaching and learning practice to support the District Mission.
 - Continue to work in partnership with parents and community members to support the District Mission.
 - Develop curricula that is thoughtfully-constructed and balanced in online and offline teaching and learning experiences.
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Online Learning

The times below represent when your child should be **online** and logged into Google Classroom. All other times during the instructional day should be **offline** and without the use of a device/computer screen. The schedule below will help everyone to appropriately balance screen-time as well as the amount of bandwidth being used at one time. This will also help households with multiple siblings and/or family members in need of devices balance time devices are in use at home.

Please note that our teachers will work as “digital guides on the side” for our students rather than delivering direct, live instruction. Teachers will be online via Google Classroom during designated E-Learning times to provide any support needed.

When completing assignments, we discourage families from printing or downloading PDFs as this uses paper and data unnecessarily. Instead, please take a photo of your child/ren’s work and submit to Google Classroom. If you have any questions, please ask your child/ren’s teacher for help.

Offline Learning

In addition to suggested lessons and activities from classroom teachers, below are a list of additional activities students may engage in offline:

- Read (independently, with a sibling or family member) ~ Students may even challenge themselves by videoing their reading and sharing via Google Classroom!
 - Journal ~ Compose written responses, stories in notebooks. Students could also create diary entries as well!
 - Play a Game ~ Enjoy a game (boardgames, cards, etc.) with your family!
 - Go Outdoors ~ Enjoy the fresh air, perhaps complete a Physical Education activity shared by Mr. Beckley. As an option, take video of this activity and post!
 - Create and Present a Special Project ~ This may be a wonderful opportunity for siblings across different grade levels and family members to work together on a special project!
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E-Learning Schedule for Students

Students should follow the modified E-Learning schedules below. This schedule includes time for attendance, E-Learning, Content Areas, Special Areas, Lunch, and Recess.

In an effort to maintain consistency, we will continue to follow our Letter Day schedule (ABCDEF Days) and ask students to virtually attend their appropriate Special Areas and other classes according to the designated letter day.

Key		
	Students	Teachers
E-Learning on Google Classroom	Online via Google Classroom	Teachers Online via Google Classroom and Email
Special Areas (Art, Music, PE, Theater)	Online via Google Classroom	Special Area Teachers Online via Google Classroom and Email
E-Homework on Google Classroom	Student & Parents Post Homework	Teachers Review Homework & Deliver Feedback the Following Day
Content Areas	Offline Learning OR Content Area Activities from Google Classroom	Instructional Support By Teachers
Lunch	Lunch	Lunch
Recess	Recess	Professional Development for Teachers
*These are suggested guidelines and students and parents are encouraged to work collaboratively with classroom teachers.		

E-Learning Schedule by Grade - Elementary School

Online Classwork	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade
8:30am-9:00am	Attendance & Assignment Check-In	Attendance & Assignment Check-In	Attendance & Assignment Check-In	Attendance & Assignment Check-In	Attendance & Assignment Check-In	Attendance & Assignment Check-In
9:00am-10:00am	E-Learning on Google Classroom	Math & Science	ELA & Social Studies	Math & Science	ELA & Social Studies	E-Learning on Google Classroom
10:00-11:00am	ELA & Social Studies	E-Learning on Google Classroom	Math & Science	ELA & Social Studies	E-Learning on Google Classroom	Special Areas (Art, Music, PE, Theater)
11:00am-12:00pm	Lunch	Lunch	E-Learning on Google Classroom	Special Areas (Art, Music, PE, Theater)	Special Areas (Art, Music, PE, Theater)	Lunch
12:00pm-1:00pm	Math & Science	ELA & Social Studies	Lunch	Lunch	Lunch	Math & Science & Social Studies
1:00pm-2:00pm	Special Areas (Art, Music, PE, Theater)	Special Areas (Art, Music, PE, Theater)	Special Areas (Art, Music, PE, Theater)	E-Learning on Google Classroom	Math & Science	ELA
2:00pm-3:00pm	Recess	Recess	Recess	Recess	Recess	Recess
Online Homework	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade
3:30pm-4:00pm	E-Homework on Google Classroom	E-Homework on Google Classroom	E-Homework on Google Classroom			
4:00pm-4:30pm				E-Homework on Google Classroom	E-Homework on Google Classroom	E-Homework on Google Classroom
4:30pm-5:00pm (if needed)				E-Homework on Google Classroom	E-Homework on Google Classroom	E-Homework on Google Classroom

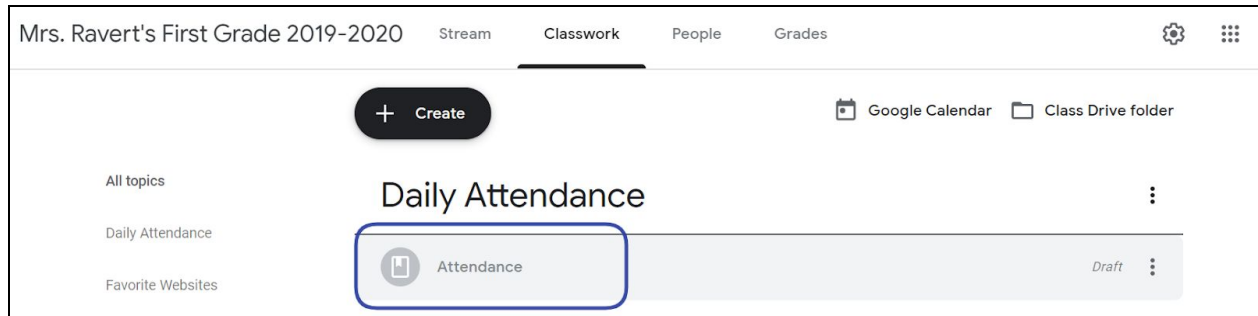
***Students will be encouraged to continue to read, journal, play a game, go outdoors, and participate in other self-directed learning activities.**

E-Learning Schedule by Grade - Middle School

Online Classwork	6th Grade	7th Grade	8th Grade
8:30am-9:00am	Attendance & Assignment Check-In	Attendance & Assignment Check-In	Attendance & Assignment Check-In
9:00am-10:00am	Math & Science	Spanish & Special Areas	E-Learning on Google Classroom
10:00-11:00am	Spanish & Special Areas	E-Learning on Google Classroom	ELA & Social Studies
11:00am-12:00pm	E-Learning on Google Classroom	ELA & Social Studies	Math & Science
12:00pm-1:00pm	Lunch	Lunch	Lunch
1:00pm-2:00pm	ELA & Social Studies	Math & Science	Spanish & Special Areas
2:00pm-3:00pm	Recess	Recess	Recess
Online Homework	6th Grade	7th Grade	8th Grade
3:30pm-4:30pm	E-Homework on Google Classroom		
4:30pm-5:30pm		E-Homework on Google Classroom	
5:30pm-6:30pm			E-Homework on Google Classroom
7:00pm-8:00pm (if needed)	E-Homework on Google Classroom	E-Homework on Google Classroom	E-Homework on Google Classroom
<p>*Students will be encouraged to continue to read, journal, go outdoors, play a game and participate in other self-directed learning activities.</p>			

Daily Attendance

- Before beginning instruction, all K-8 students should complete the Attendance assignment in the “Classwork” tab of Google Classroom
- Please complete this assignment everyday by 9 AM. This will allow Nurse Melissa to virtually account for students!



Questions

- Google Classroom Help ~ E-mail your classroom teacher if you have questions regarding Google Classroom. Click [this link](#) for the GUFSD Staff Directory.
- Google Account Help ~ E-mail datasupport@gufs.org if you are having problems accessing your Google account.
- Blackboard Parent Notification Help ~ E-mail datasupport@gufs.org.
- Building-Level Help ~ Call the Main Office at the following phone number (845) 859-0102.

Communication & Resources

- “GUFSD News” on the GUFSD website ~ Click [this link](#)
- “GUFSD Cheat Sheet - Google Classroom” ~ Click [this link](#)
- Brief video tutorial on how to login for the first time ~ Click [this link](#)