



UNION FREE SCHOOL DISTRICT

DATE: January 27, 2020

TO: Parent/Guardian of Students Attending Out-of-District Schools

FROM: Michael Twardy, Director of Transportation

Parents/Guardians living in the Garrison Union Free School District whose children are planning to attend a private or parochial school for the 2020-2021 school year and are seeking transportation, are required to submit written notice of their intent no later than *April 1, 2020*.

Should you wish to request such transportation for your child(ren), please complete and submit the *Request for Transportation to Non-Public Schools* form prior to the deadline for consideration of transportation in September. Also, please note that student registration and establishment of residency in the Garrison UFSD is required prior to approval of transportation requests.

Thank you.

MT/bcm



**REQUEST FOR TRANSPORTATION
TO NON-PUBLIC SCHOOLS**

Garrison Union Free School
P.O. Box 193, 1100 Route 9D
Garrison, NY 10524
Attn: Director of Transportation

Date: _____

Dear Sir:

In accordance with the laws of the State of New York, I hereby formally request transportation for my child to a private or parochial school during the 2020-2021 school year on all days the Garrison School is in session.

Student's Name _____ Date of Birth _____

Private/Parochial School _____ Grade in September _____

Private/Parochial School Address _____

Parent/Guardian Name(s) _____

Student's Street Address (required) _____ P.O. Box _____

Village or Town _____ Home Telephone Number _____

Parent/Guardian email address _____

I certify that the student's legal address above is located within the Garrison School district and that the distance from this address to the above requested school is within the 15 mile legal limit.

Signature of Parent or Guardian

- Note:
1. Complete a separate form for each child for whom you are requesting transportation.
 2. Students must be registered and establish proof of residency in the Garrison UFSD.
 3. This form must be returned to the Garrison School no later than **April 1, 2020** for consideration of transportation in September 2020.