



ARRIVAL/DISMISSAL PROCEDURES

2020-2021 School Year

ARRIVAL

Bus Transportation

- Students will be expected to enter the bus with a mask on. It should remain on for the entire trip and disembarkment. If the student does not have a mask they will be given one by the driver prior to their admittance on the bus.
- Social distancing is mandatory, but families may sit together.

Bus Unloading

Drop off location: Buses will enter the circle by the Main Entrance from Rt 9D and exit by the traffic light. Students will exit buses as they arrive (*not wait until 8:15 am as in the past*) and be directed into the building.

Student Car Drop-Offs **NOTE: Please adhere to the traffic pattern included at the end of this document**

Drop-Off Location: The Nelson Lane entrance. Once you turn into the school entrance off Nelson, bear left and follow the driveway past the bus garage, circling right (parking lot will be on your Left). *From here, follow the directions for Elementary and/or Middle School Students* below.*

Drop-Off Times:

*Students with the last names beginning with A-L: Drop off between 8:00-8:10 am.

*Students with the last names beginning with M-Z: Drop off between 8:10-8:20 am.

*Middle School Students: Once in the upper parking lot, students may disembark from the stopped vehicle alone, walk down the stairs and enter the school through the doors by the Gymnasium.

*Elementary School Students: Wait until directed to pull down toward the lower lot and traffic light. Cars will be directed to stop prior to the crosswalk between the traffic light and gymnasium entrance. Six cars at a time will be permitted to unload students. Parents/Guardians must stay in the vehicle while a staff member assists the student(s) and walk them toward the school building.

Late Drop-Offs: Any student arriving after 8:25 am will need to report to the Main Office. Parents must drop their student off the bottom of the stairs to the Main Entrance. Student(s) should approach Main Entrance and press the intercom buzzer to enter. Parents should remain in the car as no visitors are permitted at this time.

Walkers

Walking to school continues as it has in the past. Students proceed to the crosswalk at St. Philips to be escorted across the street to the school side of the road by a crossing guard when it is safe. Leaving school via walking will happen the same way in reverse.

DISMISSAL

Car Pick-Ups **NOTE: Please adhere to the traffic pattern included at the end of this document**

Car pick up entrance will proceed as it does in the morning for parents (via Nelson Lane).

Pick-up times:

*Students with the last names beginning with A-L: Pick-up students between 3:00-3:10 pm.

*Students with the last names beginning with M-Z: Pick-up students between 3:10-3:20 pm.

Elementary students (A-L) exit doors: Will walk with a teacher aide/co-teacher to doors by Gymnasium to meet their parents.

MS students (A-L) exit doors: Will depart building through the designated MS exit to walk up to meet their parents in the upper lot.

Bus Riders

Elementary Students: A teacher or aide will walk the students out to the buses via the Main Entrance

MS Students: Leave through the Gymnasium doors and wait for the bus in the circle on the sidewalk.

Walkers

Will walk toward the crosswalk and wait for directions from the crossing guard.

Bikers

MS Biking Students - Any MS students who ride to and from school on their bikes must have written permission to do so.

Students on bikes will wait until all buses have left the school. **Helmets are required.**

Lane 1 - middle School Drop OFF

Lane 2 Elementary Drop OFF

Pavillion

UPPER Lot

Middle School Entrance

Mrs. Stevenson
Mrs. Ricci
Mrs. Kuchera
Entrance

Mrs. Pitz
Mrs. Waters
Entrance

MRS. EARL
Mrs. Guigliano
Entrance

* Elementary students
exit drivers
side door

NELSON Lane
ENTRANCE

CROSS WALK

EXIT

EXIT

BUS
Entrance

9D

9D

